

Board of Directors Meeting Minutes

Wednesday, June 30, 2021, 12:00pm – 1:30pm
Zoom Video Conference Call

Attendees

P Jessica Figenholtz (President)	P Chey-Wen Taylor (Director)	P Jeremy Gentile (Assoc. Dir.)	
P Drew Deering (Pres-Elect)	<input type="checkbox"/> Arathi Gowda (Director)	P Justin Banda (Assoc. Dir.)	
P Mindy Viamontes (Sponsorship)	<input type="checkbox"/> Oswaldo Ortega (Director)	P Bob Magruder (Affiliate Dir.)	
<input type="checkbox"/> Tim Tracey (Honors/ Awards)	P Enrique Suarez (Director)	P Chris Carpenter (Affiliate Dir.)	
P Laura Garcia (Advocacy)	<input type="checkbox"/> Natalie Hicks (Director)	P Nyah Tsai (Student Dir.)	
<input type="checkbox"/> Jason Golub (Secretary)	P Julie Hacker (Director)	<input type="checkbox"/> Wei Yu (IL Delegate)	<u>Key</u>
P April Hughes (Past President)	P Lynda Dossey (Director)	<input type="checkbox"/> Terran Wilson (IL Delegate)	P Phoned in
<input type="checkbox"/> Manuel Hernandez (Treasurer)		P Jen Masengarb (ED)	■ Present
			<input type="checkbox"/> Not Present

Staff

P Joan Pomaranc (Program Director)	P Steve Riforgiato (Membership Manager)	<input type="checkbox"/> Wendy Daniels (Accounting/ Bookkeeper)
P Allison Garwood Freedland (Program Manager)	P Debora Donato (Sponsorship Coordinator)	
P Kacey Larsen (Program and Events Manager)	P Anjolie Rao (Communications Director)	

Meeting Minutes

- Welcome** This meeting was held as a web-based video call due to the Coronavirus pandemic. Jessica welcomed everyone and reviewed the proposed agenda.
- Approval of the April Meeting Minutes**
ACTION: The May meeting minutes were approved. Motion to approve by Chris Carpenter, seconded by Julie Hacker.
- Executive Director Report**
SUMMARY: Jen reported that staff is working on plans to return to the office. Jen will be in the office full time, staff are in the office part time. Office hours will be reassessed in July. Jen is launching an “listening tour” to talk to local firms, starting with the largest firms, and beginning in late August and continuing after Labor Day. She will be presenting the strategic plan and discussing plans for the 2021 conference. Our August board meeting is on the 25th and will be hosted on the P&W terrace. The Board, the Foundation Board, and leadership from CWA, I-NOMA, and Arquitectos will be invited.
- President Report**
SUMMARY: Jessica Figenholtz reported that Board Member Oz Ortega is moving to Philadelphia for a job opportunity and has resigned from the Board. Jessica presented the new 2021-2024 AIA Chicago Strategic Plan and initiated a discussion about the plan. There was a Bi-weekly Strategic Planning Committee call with ESC throughout the process. Board Working Groups took on each of the 6 core sections of the plan to further develop and refine plan goals. The chapter’s mission statement was refined and a vision statement was developed. Three keys areas of focus were identified: EDI, climate change, and advocacy. The six working groups are programs, organization structure, advocacy, communication, development, and membership. The floor was opened up to the Board for comments, and there was general conversation around the plan.

ACTION: The 2021-2024 strategic plan was approved. Drew Deering motioned to approve, Bob Magruder seconded. The vote passed, unanimously.
- Committee Report- Advocacy**
SUMMARY: Not discussed

6. Committee Report – Finance

SUMMARY: Not discussed

7. Committee Report - Sponsorship

SUMMARY: Not discussed

8. Committee Report – Membership Committee

SUMMARY: Not discussed

9. Committee Report – Personnel Committee

SUMMARY: Not discussed

10. Committee Report – Honors and Awards

SUMMARY: Lynda Dossey reported that we have less than half of the submissions that we had last year for the DEAs. They are considering reducing the number of jurors this year. Lynda also discussed the Lifetime Achievement Award (given at the DEAs) and the Distinguished Service Award (given at the Annual Meeting.) No change is being proposed to the structure of these awards for this year.

ACTION: Board members are encouraged to propose nominations for the Lifetime Achievement Award.

11. Committee Report- Education and KC committee

SUMMARY: Not discussed

12. AIA IL delegate

SUMMARY: Not discussed

13. Student update

SUMMARY: Not discussed

Documents Distributed: See the June 2021 Dropbox folder for all documents.

Meeting adjourned

Next Meetings

Board Meeting – 7/21/2021 @ virtual meeting (12:00-1:30)

ExCom Meeting – 7/28/2021 @ virtual meeting (8am – 9:30am)