

Board of Directors Meeting Minutes

Wednesday, May 26, 2021, 12:00pm – 1:30pm
Zoom Video Conference Call

Attendees

P Jessica Figenholtz (President)	P Chey-Wen Taylor (Director)	P Jeremy Gentile (Assoc. Dir.)	
P Drew Deering (Pres-Elect)	P Arathi Gowda (Director)	P Justin Banda (Assoc. Dir.)	
P Mindy Viamontes (Sponsorship)	<input type="checkbox"/> Oswaldo Ortega (Director)	P Bob Magruder (Affiliate Dir.)	
P Tim Tracey (Honors/ Awards)	P Enrique Suarez (Director)	P Chris Carpenter (Affiliate Dir.)	
P Laura Garcia (Advocacy)	<input type="checkbox"/> Natalie Hicks (Director)	<input type="checkbox"/> Nyah Tsai (Student Dir.)	<u>Key</u>
P Jason Golub (Secretary)	P Julie Hacker (Director)	P Wei Yu (IL Delegate)	P Phoned in
P April Hughes (Past President)	P Lynda Dossey (Director)	P Terran Wilson (IL Delegate)	■ Present
P Manuel Hernandez (Treasurer)		P Jen Masengarb (ED)	<input type="checkbox"/> Not Present

Staff

P Joan Pomaranc (Program Director)	P Steve Riforgiato (Membership Manager)	<input type="checkbox"/> Wendy Daniels (Accounting/ Bookkeeper)
P Allison Garwood Freedland (Program Manager)	P Debora Donato (Sponsorship Coordinator)	
P Kacey Larsen (Program and Events Manager)	P Anjolie Rao (Communications Director)	

Meeting Minutes

1. **Welcome** This meeting was held as a web-based video call due to the Coronavirus pandemic. Jessica welcomed everyone and reviewed the proposed agenda. Jessica kicked-off the board meeting by recognizing and thanking Anjolie for all of her dedication and hard work the past few years.
2. **Approval of the April Meeting Minutes**
ACTION: The April meeting minutes were motioned by Bob and seconded by Jeremy. A vote passed unanimously.
3. **Staff Reports** The staff reported for 10-15 minutes on current events and workload. Each staff member briefly reported:
 - a. Anjolie has been trying to wrap up items before her last day. She will continue to document process and staff hand offs for communications items.
 - b. Joan is working on several new programs including 3-part program this month for the new ADU updates. Last week AIA hosted a CRAN event with a building scientist based on indoor air quality and other topics. The AIA Guidebook for 2022 continues to be worked on and will be published in time for the Convention.
 - c. Allison reported there were 8 applications for the scholarship with deliberation in June. Martin Roche has a few applicants. Student awards is reviewing submissions in June. Exit interviews occurred with graduating scholars. CRM research continues along with Steve. Programs in June will include educational facilities and virtual online tours.
 - d. Kacey has a big push for SPAs in two weeks. The group is working and focused mainly on this event. Black Spectacles is helping on video. Meet the Fellows event happened last night. KC programs continue to occur throughout the month- June LGBTQi will look to host an in-person event.
 - e. Deborah continues to finalize SPA sponsorship this week and next. Continues wot work on benefits and opportunities with Jen and Mindy on Designight and Annual Meeting.
 - f. Steve reported statics report shows that we are behind as compared to this point last year. Steve is still working through Fonteva issues with AIA National to reconcile the reporting and membership counts. 268 lapsed Architects currently. A notice was sent out yesterday to those members lapsed. Steve noted there are 11 individuals identified for FAIA application and

mentorship. Tomorrow is a National mtg to review Fonteva along with a Big Sibbs meeting this week to continue discussions on Fonteva and membership issues. Jen noted that all chapter sin California have banded together and wrote a letter to National sent last week.

1) **By laws Committee Updates- Linda Searl and John Syvertsen**

SUMMARY: John and Linda presented. Last issuance of by laws were in 2014. April helped kick off the revision in 2020 by starting with National, NYC, LA and Chicago. A analysis and recommended updates were presented. In December 2020 the vote was held off at the annual meeting due to ideas presented by a group lead by Linda. The Board formed a committee of Steve Weiss, Linda Searl, John Syvertsen, Walter Street , April Hughes, and Julie Hacker. The group focused on two areas- Articles 5 and 6.

Article 5- Meetings, annual meeting,
Article 6- Authority, nominations, elections, meetings

Linda presented proposed highlighted changes to article 2, 5 and 6. April commented on where the committee started from and the outlying goals and tasks the committee wanted to achieve. Drew and Laura asked for the committee to provide a word doc with *track changes on* so the Board can be prepared to present to membership. Jessica noted, the new by laws will need to run through a legal review as well as review by AIA National.

4. **AIA National- Strategic Plan Review/ Updates**

SUMMARY: Ryan Gann reported on AIA National efforts since last presentation from February 2021. June 10th Annual Business Meeting. Membership voices task force is being established. Board adopted its strategic plan last year after a year which will revolve around climate change policy and EDI efforts. The plan is to span from 2021 thru 2025 setting up a different culture that will span several Board/leadership changes. For the next three years, Ryan will chair the Equity in Architecture committee.

5. **AIA National- Strategic Council Updates**

SUMMARY: Mark Schwamel reported on updates and council. Mark noted that a big push to get information to membership base. Promotes member value but the hard work is not being viewed. Mark has one more year left in his term on the Council. The past few years have resulting in looking into the future 5-10 years, every year council members can bring up relevant items for that period in time. Recommendas that the Plans need to be fllexible and amendable. Areas of study are rural/suburban and future practice. Mental health and effects on the practice. Infrustructure and Technology continue to be focus areas. Areas of impact will be added. Mark will come back in the Fall with a full report from Council on achievements and hot topics.

6. **President Report**

SUMMARY: Jessica Figenholtz reported strategic planning continues and noted that the proposed deadline is being extended after working groups and topics of discussion. Strategic Planning committee will be ready to discuss at the next Board meeting.

7. **Executive Director Report**

SUMMARY: Jen reviewed the EDI scorecard from national recently. AIA National wanted to check in and see where each chapter was at the time for EDI. Jen added a simplified presentation In the Board dropbox. The scorecard placed AIA Chicago right in the middle which aligns with most other chapters a this time. The plan would be to complete a deeper dive into this information in July and how to move forward.

6. Committee Report- Advocacy

SUMMARY: Not discussed

7. Committee Report – Finance

SUMMARY: Not discussed

8. Committee Report - Sponsorship

SUMMARY: Not discussed

9. Committee Report – Membership Committee

SUMMARY: Not discussed

10. Committee Report – Personnel Committee

SUMMARY: Not discussed

11. Committee Report – Honors and Awards

SUMMARY: Not discussed

12. Committee Report- Education and KC committee

SUMMARY: Not discussed

13. AIA IL delegate

SUMMARY: Not discussed

14. Student update

SUMMARY: Not discussed

Documents Distributed: See the June 2021 Dropbox folder for all documents.

Meeting adjourned

Next Meetings

Board Meeting – 6/30/2021 @ virtual meeting (12:00-1:30)

ExCom Meeting – 6/23/2021 @ virtual meeting (8am – 9:30am)