Meeting Minutes

1. **Welcome** by April Hughes. This meeting was held as a web based video call due to the Coronavirus pandemic.

2. **Approve May 2020 Meeting Minutes**
   
   **ACTION:** The June 2020 minutes were reviewed. Drew Deering motioned to approve the minutes, Mindy seconded the motion.

3. **President Report**
   
   **SUMMARY:** April Hughes started by noting that the Gold Medal letters were made available via Dropbox to the board for review.

4. **President Elect Report**
   
   **SUMMARY:** Jessica Figenholtz reported that the strategic committee met last week with ESC. They are gathering data from other organizations in order establish benchmarks for AIA Chicago. Some of the them include larger AIA chapters, INoma, and others. She reviewed data points that ESC will be gathering from those organizations. The plan is to pull all of that material together and report back to us in mid August. The committee will also begin identifying people within the organization to get their input. The pandemic has shifted our timeline, and the committee has identified an alternate date in January 2021, the day after the first board meeting. The current board members are asked to participate so that there is continuity between this year and next year’s boards. That potential date is January 21, 2021.

5. **Executive Vice President Report**
   
   **SUMMARY:** Zurich Esposito reviewed upcoming programs including the State town hall, which will be reviewing the pandemic, its impact and related legislation. The program is online today at 3pm. He also reviewed additional upcoming programs in August. Zurich also noted that Nina Dew has left AIA Chicago to join a member architecture firm. Because AIA Chicago is not working out of a physical office currently due to the pandemic, her position will not be replaced at this time and the staff is working on developing roles and responsibilities for that position. The PPP loan forgiveness application will be due before the end of the year. The 2021 convention which is tentatively scheduled for Philadelphia was discussed.

6. **Committee Report – Finance**
   
   **SUMMARY:** Pat Natke reported on the status of chapter finances. We have a healthy reserves and everything is trending a little better than hoped. Small Project Awards expenses, and Designight estimates, are not yet included. Dues income is behind only 2400 dollars as compared to this time last year. Designight will be better forecasted by next month. We are trending better than expected.

7. **Committee Report - Sponsorship**
   
   **SUMMARY:** Mindy Viamontes reported that a Designight committee has been formed and has met 3 times in July. The proposal with Sound Investments for our virtual event is being finalized. The tentative date is Friday, November 13th. It will

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*AIA Chicago works to increase public awareness of the built environment and the role architects and affiliated professionals play in making Chicago a world architecture capital*
Meeting adjourned

Next Meetings
Board Meeting – 8/26/20 @ virtual meeting (3:30- 5:00)
ExCom Meeting – 8/19/20 @ virtual meeting (8am – 9:30am)

Documents Distributed: See the July 2020 Dropbox folder for all documents.